

BOROUGH OF CRESSKILL

REAL ESTATE DEVELOPMENT APPLICATION

SITE PLAN APPLICATION NO. _____

Existing Lot No..(s) _____ Existing Block No. _____ Date _____

New Lot No. _____ New Block No. _____ Contemplated Use _____

House Number and Street _____
from Borough Clerk [** Note: See Borough Engineer for new numbers]

Owner's Name(s) _____

Address(es) _____

Telephone No.(s) _____

The owner(s) of this property is familiar with the applicable Borough Ordinances and agrees to fulfill those requirements checked below.

Signed: _____

Owner(s)

1. Plot plan (15 copies) and \$200.00 Hearing Fee (non-refundable), \$1,500.00 Legal Escrow and \$1,500.00 Engineering Escrow received by Borough Clerk on: _____

[**Note: The plot plan shall be prepared by a licensed Professional Engineer. It shall be drawn to a scale between 1"=20' and 1"=40' on an 8 1/2" x 11" sheet. It shall include dimensions and bearing of all lot lines, existing lot and block numbers, new lot and block numbers, streets adjacent to property, existing pavement, curb, sidewalk, drainage facilities and all existing structures on the site, including distances from all lot lines. Revised plans (15 copies).

2. Approval of Planning Board _____ Date: _____

Conditions: _____

3. Approval of Board of Health _____ Date: _____

Conditions: _____

4. Approval of County Planning Board _____ Date: _____

Conditions: _____

5. Approval of Building Inspector _____ Date: _____

Conditions: _____

Date Permit Issued: _____

This form must be completed before a building permit is issued.

**BOROUGH OF CRESSKILL
PLANNING BOARD
SITE PLAN CHECK OFF LIST**

Pre-design Meeting: The applicant, developer, engineer, architect and attorney are encouraged to see the Planning Board before designing and preparing any site plans. This meeting will greatly benefit the Borough and the applicant in saving time and to understand the applications better.

A site plan will not be deemed to be complete unless the site plan is accepted as complete by the approving authority.

The following is a checklist of things to be included on the site plan. Please also refer to Chapter 126 of the Boro Ordinance for more detailed information on site design review.

ITEM		SITE PLAN REVIEW COMMENTS	
		SUB-COMMITTEE	APPLICANT
1.	Name of development		
2.	Lot and Block number and zone.		
3.	Address and name of owner or developer.		
4.	Seal of registered architect, engineer, or land surveyor.		
5.	Date of preparation of drawings and all subsequent revisions.		
6.	Scale not less than 50' to the inch (or as may be deemed necessary).		
7.	Key map showing location of tract with reference to surrounding area and street intersection within 200'.		
8.	North arrow.		
9.	Lot dimensions with angle, distance, and bearings		
10.	Lot area in acres and square feet.		
11.	Zoning table showing all required and actual bulk requirements of site.		
12.	Existing buildings or structures showing dimensions, offsets from all sides measured to most extreme projections.		
13.	Existing buildings to be removed.		
14.	Proposed building, its dimensions and setbacks on all sides, measured to most extreme projections.		
15.	Building height.		
16.	Any easements, existing or proposed, its location, with bearings, and dimensions.		
17.	Description of proposed easement and a deed for it.		
18.	Dedication of right of way for widening existing road to Borough and County Master Plan.		
19.	Topography showing all topographic features, including existing contour or elevations not to exceed 2' contour interval on U.S.G.S. datum.		
20.	Proposed elevation sketch of building and type of surface material and dimensions.		

Site Plan Check Off List – Page 2

21.	Preliminary floor layout with dimensions and square feet area.		
22.	Existing and proposed edge of the pavement or curb including widening of road.		
23.	Existing and proposed streets.		
24.	Location, type and size of all fences on site.		
25.	Show all retaining walls.		
26.	Distance along abutting streets to the nearest intersection.		
27.	Existing and proposed sidewalks.		
28.	Existing and proposed sewer main with manholes showing invert and top of manholes.		
29.	Proposed sewer connection, size of cast iron pipe.		
30.	Existing and proposed storm sewer system with size of pipe, direction of flow, top of catch basin, invert of pipes.		
31.	The driveways and their width.		
32.	Radius of driveways at intersection.		

SIGNATURE OF APPLICANT OR PREPARER

IMPORTANT INFORMATION

County Roads in Cresskill (Notify Bergen County Planning Board)

1. County Road
2. Knickerbocker Road
3. Piermont Road
4. Union Avenue
5. Madison Avenue

Bergen County Planning Board
One Bergen County Plaza
4th Floor
Hackensack, NJ 07601

The following utilities must also be notified if applying for a Use Variance:

- | | |
|---|--|
| 1. Suez Water NJ
461 From Road, Suite 400
Paramus, NJ 07652 | 4. Optimum System Corp.
1111 Stewart Avenue
Bethpage, NY 11714 |
| 2. Rockland Electric Company
75 West Route 59
Spring Valley, NY 10977 | 5. PSE&G Co.
214 Hudson Street
Hackensack, NJ 07601 |
| 3. Verizon
PO Box 4830
Trenton, NJ 08650 – 4830 | |

If you are within 200 feet of a municipal boundary, a list of owners' names in the other town living within the 200 foot distance must be obtained from the clerk of that municipality:

Borough of Alpine
100 Church Street
Alpine, NJ 07620

Borough of Bergenfield
198 North Washington Avenue
Bergenfield, NJ 07621

Borough of Demarest
118 Serpentine Road
Demarest, NJ 07627

Borough of Dumont
50 Washington Avenue
Dumont, NJ 07628

Borough of Tenaflly
100 Riveredge Road
Tenaflly, NJ 07670

Request for Taxpayer
Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ►	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
6 City, state, and ZIP code	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number	
<div></div>	<div></div>
or	
Employer identification number	
<div></div>	<div></div>

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ►	Date ►
-----------	----------------------------	--------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.